



Peacock Montessori  
Academy

*"What the hand does, the mind remembers"*

### **Agreement Form 2024**

I \_\_\_\_\_ (being person held responsible for the payment of school fees) understand that fees are payable in advance – annually, semi-annually, termly or monthly for 12 months, and that I am required to give **one calendar months' notice in writing**, should I wish my child to leave the school. School fees are still to be paid over the given notice period. Should notice not be given and child not attend school the fees for said month will still be raised and you will still be liable for payment.

### **I agree:**

- To pay a **non-refundable** registration fee of **R 1,000 on registration** which will be submitted along with all completed application forms.
- To pay a **refundable** notice deposit equal to a month's school fees which will be submitted along with all completed application forms. This deposit will be refunded once a calendar month notice is given and all outstanding school fees paid / or an arrangement can be made to use the notice deposit for the school fees for the notice month. An arrangement can be made at the time. Notice deposit will be refunded within 31 days after notice was given.
- That school fees are payable in advance and any EFT payments done must reflect by the **1<sup>st</sup> of every month or beginning of every term**. Proof of payment must be sent through by the **1<sup>st</sup> of every month**. Fees that reflect in our account before the 1<sup>st</sup> of every month will receive R50 discount and will show as credit on your account.

### **School fees:**

- \* full day, R2,400.00/month from 7:00am to 18h00pm Monday to Thursday and 17h30pm Friday.
  - \* half day, R2,000.00/month from 7:00am to 13:00pm Monday to Friday. (Lunch included)
- That cheques/postal orders will not be accepted



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- **"Cashless payment" or cash into our bank account carries a heavy bank fee debited to our bank account. If this is the chosen or preferred method of payment, this bank fee will be for your own account and charged for to recover**
- The preschool's preferred method of payment is via EFT or we can accept cash if electronic payment is not available. (no additional charges if this method is used)
- That if fees are not paid by the 1<sup>st</sup> of the month, a R350 administration and interest charge will be served on my account, which will reflect on the next month's statement.
- That if fees are not paid by the 1<sup>st</sup> of the month, my child will not be allowed to attend school and will remain at home until all outstanding fees have been paid.
- That school fees are due and payable irrespective of public and/or term holidays, absence due to illness and/or other ad hoc reasons.
- That my child will be collected by no later than 18:00pm (full day) 13:00pm (half day) and should the school and/or its representatives not be aware of your child being collected late, a late penalty fee of R200 will be charged to your account. An additional R200 for every 15 minutes will also be charged.
- To give one calendar months' notice to the school **in writing**, of my intent to withdraw my child from the school, and that school fees during this notice period will be paid timeously.
- To sign a compulsory debit order form should fees be late on any given month.
- Should my account be handed over for non-payment, I shall be liable for such legal fees.

Name: \_\_\_\_\_ ID No: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- **Please attach a copy of ID AND PROOF OF ADDRESS of the person responsible for payment, for FICA purposes.**